

Topic	Change
Division Website	The Wyoming Department of Health has rebuilt its website. To access the Developmental Disabilities Division home page use: http://health.wyo.gov/ddd
Incident Reporting	The Division is changing the webpage address (URL) for the web-based incident reporting system. The new URL is https://improv.health.wyo.gov/incidentreport.aspx
Initial Provider Certification	People who want to become providers must contact the DDD Program Integrity Certification Specialist to request a certification packet. Local Survey Certification staff are no longer performing initial certifications, but they will be responsible for all provider recertifications in their area. The Division Certification Specialist can be contacted at 307-777-8626.
Case Management	A new ISC monthly/quarterly sample tool is available on the Division's website for case managers to use. It contains the necessary components to meet the Division's documentation standards and also allows for summaries of progress and follow up to be noted regarding a participant's objectives, incidents, and other important information.
<i>Monthly/Quarterly Documentation</i>	
<i>Rates</i>	Since new set rates were implemented in July 2008, no rates can be negotiated for plans that start on or after 7-1-08.
<i>Team Meetings</i>	The ISC and team shall follow the new Team Meeting Checklist (available on the website) when developing the plan of care. The ISC shall schedule and invite team members, including local ARS within 30 days of scheduled meeting.
<i>Transitions</i>	The local ARS is required to be at all transition meetings unless approved by the Division.
<i>Rights & Restrictions</i>	Although a participant's list of rights are no longer listed in the plan of care, since they are now in a separate document available on the DDD website, the ISC must still review the rights of the participant at the team meeting and discuss any rights restrictions that may be in place.
Day Habilitation	There are four (4) tiered supervision levels available to choose, each level will have its own modifier after the code T2020. Each level has a set rate, which cannot be negotiated. The tiered levels and rates are listed on the "Services Available" page in the plan of care. The supervision level for a participant may be based on the ICAP service score, but if the score does not indicate the level of supervision appropriate for the person, then the provider can submit a "Supervision Level and/or Intervention Request" form for approval by the Division. Rates are based on a seven (7) hour day. Supported Employment can also be billed on the same day, if appropriate.

Intervention (Residential and Day Habilitation)	<p>Residential Habilitation Intervention is W4000 and Day Habilitation Intervention is W4001. Intervention is an hourly unit, which can be split up throughout the calendar day.</p> <p>Intervention can be added to a plan for the intensive 1:1 supervision a participant needs during times of behavioral episodes, intense personal care/positioning needs, and/or other support as described on pages 15 & 19 of the IPC Instructions. It must be used in conjunction with either Residential or Day Habilitation and is not available on other service codes.</p> <p>Intervention is a separate service and must have its own schedule, if utilized.</p>
Occupational Therapy	There is an Individual and Group rate. The group rate uses a modifier on the code.
Physical Therapy	There is an Individual and Group rate. The group rate uses a modifier on the code.
PreVocational	<p>There are four (4) tiered supervision levels available to choose, each level will have its own modifier after the code T2014. Each level has a set rate, which cannot be negotiated. The tiered levels and rates are listed on the "<i>Services Available</i>" page in the plan of care.</p> <p>The supervision level for a participant may be based on the ICAP service score, but if the score does not indicate the level of supervision appropriate for the person, then the provider can submit a "<i>Supervision Level and/or Intervention Request</i>" form for approval by the Division.</p> <p>Rates are based on a seven (7) hour day. Supported Employment can also be billed on the same day, if appropriate.</p>
Residential Habilitation	<p>There are four (4) tiered supervision levels available to choose, each level will have its own modifier after the code T2016. Each level has a set rate, which cannot be negotiated. The tiered levels and rates are listed on the "<i>Services Available</i>" page in the plan of care.</p> <p>The supervision level for a participant may be based on the ICAP service score, but if the score does not indicate the level of supervision appropriate for the person, then the provider can submit a "<i>Supervision Level and/or Intervention Request</i>" form for approval by the Division.</p>
Residential Habilitation Training	Correct code is T2013. The code listed in the provider manual is incorrect.
Speech Therapy	There is an Individual and Group rate. The group rate uses a modifier on the code.
Subsequent Assessments	<p>The code is T2024TS. This service was inadvertently left out of the last version of the provider manual.</p> <p>Subsequent Assessments are for continued eligibility evaluations and other assessments needed to determine appropriate services. The requirements for a subsequent assessment being approved are detailed on page 23 of the IPC instructions.</p>

Supported Employment	<p>The code for Supported Employment is now T2019 for the individual rate and T2019UQ for the group rate. Each unit is now a 15 minute increment. Rates for the two codes are listed on the "<i>Services Available</i>" page in the plan of care.</p> <p>Supported Employment can be utilized on the same day as Day Habilitation as long as times of service do not overlap.</p>
Positive Behavior Support Plans	<p>The Division's website has some helpful tools available for performing a functional behavior analysis and developing a positive behavior support plan. The tools are located on the "<i>DDD Forms</i>" webpage.</p>
Waiver Rules Accessing Medicaid Rules	<p>The Secretary of State's website has recently been updated, so a new webpage has been created to access all Wyoming State statutes and Wyoming Medicaid Rules. The website is http://soswy.state.wy.us/Rules/Rule_Search_Main.asp and the directions to find Chapters 41 – 45 are the same as listed on the Waiver Rules section of this manual.</p>
Contact Information	<p>Some Division Field office numbers have changed.</p> <p>The ARS # for Teton and Fremont counties is 856-4648.</p> <p>The ARS # for Platte, Goshen, Weston, Niobrara, Albany and Carbon counties is 534-4658.</p>